



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacountyfire.org

MINUTES OF THE BOARD OF DIRECTORS' MEETING

August 18, 2022 AT 6:00 PM

This meeting was held in person with the option of joining via Zoom.

1. OPENING GREETING:

- a. Meeting Called to Order by Director Paul Bernier at 6:07 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Paul Bernier, Larry Heiges, Rob Stewart, and Scott Newman were present. Fire Chief Marshall Turbeville, and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: **A motion was made and seconded (Stewart/Heiges) to approve the agenda. All ayes.**

2. PUBLIC DISCUSSION: There was no public discussion.

3. OLD BUSINESS:

- a. Resolution 22/23-0818-01: **A motion was made and seconded (Stewart/Heiges) to adopt Resolution 22/23-0818-01, proclaiming a state of emergency exists due to COVID-19 and authorizing remote teleconference (Zoom) meetings of the District for the next 30 days pursuant to California Assembly Bill 361. All ayes.**
- b. Chalk Hill Fire Station: Tom Atterbury, a civil engineer in Healdsburg, reported on the status of the Chalk Hill Fire Station. He does not recommend spending more money on the project until we secure access, water and sewer.
- c. Knights Valley Firehouse Lease: Scott Newman reported that the Knights Valley Fire board wants to meet next week.
- d. Fires Station Updates and Discussion: Scott Newman reported that letters were sent out to property owners as part of the search for a site for the new station in Knights Valley. Newman spoke with the Alexander Valley Fire Station neighbor, who feels the property owner will not be agreeable to any site alterations. It was determined that further research is needed on property ownership and the consequences of a change in ownership.
- e. Consolidation and Annexation: The annexation will be presented to LAFCO on September 7th in a virtual meeting.
- f. Special Tax Zone: Larry Heiges reported on recent fuel reduction projects.
- g. SOPA-39 Community Outreach Specialist (the agenda wrongly stated Fire Prevention Officer): **A motion was made and seconded (Stewart/Newman) to approve SOPA-39 Community Outreach Specialist. All ayes.**
- h. Mechanic: Chief Turbeville announced that there have not yet been formal talks on how the cost of the mechanic position will be shared between Cloverdale Fire and our district.

4. NEW BUSINESS:

- a. Proposition 4 Resolution: **A motion was made and seconded (Newman/Heiges) to adopt Resolution 22/23-0318-02 (with name changed from Geyserville Fire Protection District to Northern Sonoma County Fire Protection District) adopting the proposition 4 appropriation limit for the fiscal year 2022/2023. All ayes.**
- b. Portal to Portal Resolution: **A motion was made and seconded (Heiges/Newman) to adopt Resolution 22-23-0818-03 identifying the terms and conditions for fire department response away from their official duty station and assigned to an emergency incident. All ayes.**
- c. Streamline Website Design: **A motion was made and seconded (Newman/Heiges) to hire Streamline to host our website. All ayes.**
- d. Insurance: **Larry Heiges explained that he wants to make sure the District is doing everything right to protect itself. He will give FAIRA a call to see if our procedures are adequate.**
- e. Type III: Chief Turbeville explained the need to replace current aging wildland fire suppression apparatus. The board asked to see the purchase request on the agenda next month.
- f. Discussion/approval of pay adjustment for the Chief: **A motion was made and seconded (Heiges/Stewart) to give the chief a 9% raise effective August 16, 2022. All ayes.**

5. MINUTES: A motion was made and seconded (Stewart/Heiges) to approve the minutes from the July 21, 2022 meeting. All ayes.

6. FINANCIAL REPORT: Review of current financial reports.

7. CONSENT CALENDAR:

- a. Warrants: **A motion was made and seconded (Stewart/Heiges) to approve the July/August warrants. All ayes.**

8. CHIEF'S REPORT: Fire Chief Marshall Turbeville reported no significant incidents. He noted participation in strike teams and GVFA projects. He gave an update on current projects and fire department operations.

9. PRESIDENT'S REPORT: Paul Bernier's wife went to the film last night and was impressed with the panel discussion.

10. GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT: Rob Stewart and Larry Heiges thanked the GVFA for the Wine County to the Rescue event. Scott Newman noted that the GVFA also gave generously to Augie's birthday celebration.

11. NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT: No report.

12. CORRESPONDENCE: The CSDA magazine is available for directors.

13. ADJOURN TO CLOSED SESSION: The Board adjourned into a closed session for a CONFERENCE WITH REAL PROPERTY NEGOTIATORS, pursuant to Government Code Section 54954.5. The property under negotiation is located at 6571 Highway 128, Healdsburg, CA 95448. Negotiating parties were the Northern Sonoma County Fire Protection District Station 2 ad hoc committee members and the Easement grantee and Easement grantor. Under negotiation was the price and terms of payment.

14. RECONVENE TO REGULAR MEETING: The board announced that Director Newman will have a conversation with Sarah Hafner, AVA President, and their Legal Team, regarding ownership and easement issues of the Station 2 property, and any progress made in those determinations. Scott Newman will report back to the Board at the next scheduled meeting.

15. GOOD OF THE ORDER: None

16. ADJOURNMENT OF THE MEETING: A motion was made and seconded (Newman/Stewart) to adjourn the meeting at 8:45 PM. All ayes.

Minutes approved as written- Motion/Second: Fred Peterson / Scott Newman

Clerk of the Board: Auneen Turbeville Date: 9/15/22

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.