



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacountyfire.org

MINUTES OF THE BOARD OF DIRECTORS' MEETING

September 21, 2023 AT 6:00 PM

1. OPENING GREETING:

- a. Meeting Called to Order by Director Fred Peterson at 6:03 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Larry Heiges, Fred Peterson and Scott Newman were present. Fire Chief Marshall Turbeville, Administrative Manager Anneke Turbeville, and Treasurer Michael Pigoni were present.
- d. Approval of the Agenda: **A motion was made and seconded (Stewart/Newman) to approve the agenda, with all action items moved up to accommodate the possible early departure of a director. All ayes.**

2. PUBLIC DISCUSSION: Fred Peterson sent his condolences to Scott Newman for the loss of his father.

3. OLD BUSINESS / NEW BUSINESS / CONSENT CALENDAR:

- a. Policies: **A motion was made and seconded (Heiges/Newman) to approve Policy 1041: Members Speech, Expression and Social Networking; Department Code of Ethics; Policy 104: Responsibilities; Policy 105: Officers of the Board; and Policy 201: District Directives. All ayes.**
- b. Cal Fire Grant: **A motion was made and seconded (Stewart/Heiges) to approve Resolution 2023/2024-0921-01 Approving the Department of Forestry and Fire Protection Agreement #7GF23078 for services from the date of last signatory on page 1 of the Agreement to June 30, 2024 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978. All ayes.** The Volunteer Fire Capacity Grant Agreement 7GF23078 can be signed by Fred Peterson.
- c. Resolution 2023/2024-0921-02: **A motion was made and seconded (Stewart/Newman) to approve Resolution 2023/2024-0921-02 of the Board of Directors Adopting the Proposition 4 Appropriation Limit for the Fiscal Year 2023/2024. All ayes.**
- d. Review and approval of Fiscal Year 2023/2024 Final Budget: **A motion was made and seconded (Stewart/Heiges) to approve the 2023/2024 Annual Budget. All ayes.**
- e. Review and approval of the Financial Report and August/September warrants to be paid: **A motion was made and seconded (Newman/Heiges) to approve the warrants. All ayes.**
- f. City and Planning Unit Outreach Efforts Update: Fred Peterson is waiting for Abercrombie to return from vacation.
- g. Strategic Planning Update: Scott Newman reported that the strategic planning committee will wait for new topics to be introduced at board meetings and use Walter Kieser about four hours a month.
- h. Fire Station Updates: Newman reported that he will be addressing the Alexander Valley Fire Station project permit. Stewart reported that he is looking into the property across from the Ruiz property. Newman said that a property donor may be contacting him regarding the Knights Valley Fire Station.
- i. Introduction of New Policies: 204: Liability Claims; 205: Electronic Mail; 206: Administrative Communications; 210: Solicitation of Funds. This will be discussed further at a later date.

- j. FEMA Grant Bridge Funding: Director Peterson noted that the Board needs to look into funding sources for the grant and find out if we can recover the costs of any necessary loans.
- k. Fire Sales Tax Measure: Chief Turbeville reviewed current and proposed staffing levels. Fred Peterson announced that he is working on a plan for vegetation management.

- 4. **MINUTES: A motion was made and seconded (Stewart/Newman) to approve the minutes from the August 17, 2023 Regular Meeting. All ayes.**
- 5. **CHIEF'S REPORT:** See written report.
- 6. **PRESIDENT'S REPORT:** President Peterson noted that we all have full plates so keep doing what you're doing.
- 7. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA) REPORT:** The GVFA has changed its name to the Northern Sonoma County Fire Foundation. October 29th is Fall Colors.
- 8. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Rob Stewart reported that the Cloverdale employees received a 5% raise and the MOU was approved. Cloverdale Fire was promised half of the 275K from the county. They are working on training overtime and an engineer testing system. The QRV will start running 40 hours/week. Cloverdale Fire cannot go after a loan for the FEMA grant since they are not receiving the funds. The JPA will be meeting monthly- next meeting is on 10/12 at 3 PM in Geyserville.
- 9. **CORRESPONDENCE:** None.
- 10. **FUTURE/POTENTIAL AGENDA ITEMS:** Walter Kieser's contract will be on the October agenda.
- 11. **GOOD OF THE ORDER:** None.
- 12. **ADJOURNMENT OF THE MEETING: A motion was made and seconded (Newman/Heiges) to adjourn the meeting at 8:12 PM. All ayes.**

Minutes approved as written- Motion/Second: Stewart/Heiges

Clerk of the Board: Anneka Turbeville Date: 10/19/2023

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.