



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • [northernsonomacountyfire.org](http://northernsonomacountyfire.org)

## REGULAR BOARD OF DIRECTORS' MEETING

Thursday, December 14, 2023 at 6:00 PM

Geyserville Fire Station - 20975 Geyserville Avenue, Geyserville, CA 95541

Meeting Access via Zoom	Meeting Access via Telephone
<a href="https://us02web.zoom.us/j/83659585404?pwd=MktUM29ZL3k5QU4yUDM0dm9uOFdQdz09">https://us02web.zoom.us/j/83659585404?pwd=MktUM29ZL3k5QU4yUDM0dm9uOFdQdz09</a>	1 (669) 900-6833
Meeting ID: 836 5958 54004	Meeting ID: 836 5958 5404

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually. However, in the event there is a disruption of service which prevents the District from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. Remote participation is provided as a convenience to the public and is not required. Members of the public are encouraged to attend the meeting in person.

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Fred Peterson
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [ ] Fred Peterson [ ] Larry Heiges [ ] Scott Newman [ ] Pat Abercrombie [ ]
- d. Approval of the Agenda

**2. PUBLIC DISCUSSION:** The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

### 3. OLD BUSINESS:

- a. City and Planning Unit Outreach Efforts Update: Committee members Peterson and Abercrombie will report on their progress on working toward a shared vision with the City of Healdsburg at the Healdsburg City Council level. Presentation of Fred Peterson's letter to Healdsburg City Manager Jeff Kay.
- a. Strategic Planning Update: Strategic Planning Ad Hoc Committee members Abercrombie and Newman will announce any updates on the strategic plan.
- b. Fire Station Updates: This time is set aside for comment/discussion on matters relating to the acquisition of land, architectural designs, construction plans, building and landscaping maintenance, funding sources, and site suitability of current and future firehouses.
- c. FEMA Grant Funding: Discussion regarding the need for Cloverdale FEMA grant funding.
- d. Fire Sales Tax Measure:
  - i. REQUESTED ACTION: That the Board of Directors consider approving a Resolution taking an official position supporting "THE IMPROVED AND ENHANCED LOCAL FIRE PROTECTION, PARAMEDIC SERVICES AND DISASTER RESPONSE INITIATIVE", Measure [X] on the March 5, 2024 Sonoma County ballot.
  - ii. DISCUSSION: The District Board of Directors will consider and decide whether to officially support Measure [X]. A Resolution expressing such support is attached for the Board of Directors' consideration. The Board of Directors is permitted to consider, and take action to express, the opinion of the District's Board of Directors supporting or opposing a ballot measure that impacts the District, as long as it does so at an open public meeting. (See League of Women Voters v. Countywide Criminal Justice Coordinating Committee (1988) 203 Cal.App.3d 529, 560.
- e. Policies: The following policies are currently under review and may be discussed and approved during this agenda item:
  - i. Policy 1026: Smoking/Tobacco Products
- f. Assistant Fire Chief: Continue discussion of Assistant Fire Chief position.

### 4. NEW BUSINESS:

- a. MAC Representative: Discussion and nomination of District representative to MAC (Municipal Advisory Committee).
- b. Proposed Sick Leave, Holiday, and Step Raises:
  - i. Increase sick leave for part-time and temporary employees for compliance with SB 616.
  - ii. Increase sick leave of full-time fuel crew members from 3.96 to 4 hours per pay period.

- iii. Increase holiday pay of full-time fuel crew members from 8 to 10 hours.
  - iv. Step raises (steps 1 - 5) of 2.5% for full-time fuel crew members.
5. **MINUTES:** Review and approval of November 16, 2023 regular meeting minutes.
  6. **FINANCIAL REPORT:** Review of current and year-end financial reports.
  7. **CONSENT CALENDAR:**
    - a. Review and approval of the November/December warrants to be paid.
  8. **CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.
  9. **PRESIDENT'S REPORT:** Report from the District's board president.
  10. **NORTHERN SONOMA COUNTY FIRE FOUNDATION REPORT:** Report from the Northern Sonoma County Fire Foundation liaison.
  11. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Committee members Stewart and Peterson will report on any updates from the Northern Sonoma County Fire JPA Committee.
  12. **CORRESPONDENCE:** : This time is set aside to read any letters or related correspondence to the Fire Department.
  13. **FUTURE/POTENTIAL AGENDA ITEMS:** This time is set aside to bring up overview of future/potential agenda items to consider and put on collective radar.
    - a. Discussion of special meeting in early 2024
  14. **GOOD OF THE ORDER:** This time is set aside for comments from the Board members and the public regarding general interest such as special events, parties, announcements, fundraisers, etc.
  15. **ADJOURNMENT OF THE MEETING:** Discussion and schedule of the next regular meeting to be held on January 18, 2024 at 6:00 PM.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.