



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacountyfire.org

REGULAR BOARD OF DIRECTORS' MEETING

Thursday, April 18, 2024 at 6:00 PM

Geyserville Fire Station - 20975 Geyserville Avenue, Geyserville, CA 95541

Meeting Access via Zoom	Meeting Access via Telephone
https://us02web.zoom.us/j/88545432422?pwd=bU5aWlJtdlU1aUxPVENWSjhwdGNjQT09	1 (669) 900-6833
Meeting ID: 885 4543 2422	Meeting ID: 885 4543 2422

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually. However, in the event there is a disruption of service or equipment difficulties/failures which prevent the District from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. Remote participation is provided as a convenience to the public and is not required. Members of the public are encouraged to attend the meeting in person.

1. OPENING GREETING:

- a. Meeting Called to Order by President Scott Newman
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [] Fred Peterson [] Larry Heiges [] Scott Newman [] Pat Abercrombie []
- d. Approval of the Agenda

2. PUBLIC DISCUSSION: The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

3. OLD BUSINESS: This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

a. STRATEGIC PLANNING

The Board will receive an update from the Strategic Planning Ad Hoc Committee.

b. DISTRIC EXPANSION

- i. Informational proposal/discussion regarding Board representation from each "community" within District boundaries.
- ii. The Board will consider retaining a consultant to conduct Board member training.
- iii. Staffing:
 - 1. Approval of Assistant Chief position and establishment of wages.
 - 2. The Board will consider approving the following salary schedule for the Administrative Assistant position, in accordance with the Administrative Assistant Employment Agreement:

Step 1	Step 2	Step 3	Step 4	Step 5
\$31.35	\$32.13	\$32.94	\$33.76	\$34.60

iv. Facility Updates:

1. Geyserville Fire Station remodel
2. Alexander Valley construction status
3. North East District Station

c. **MEASURE H PLANNING**

- i. The Board will consider establishing an Ad Hoc Committee composed of Fred Peterson and Pat Abercrombie to be the liaison with Firesafe Sonoma in establishment of a Measure H Vegetation Management governance framework.
- ii. The Board will consider approving the engagement of attorney Ben Faye to represent the District in the documentation of our role, responsibility and liability relative to Measure H vegetation management.

4. **NEW BUSINESS:** Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

a. **SPECIAL TAX ZONE 1 ANNUAL REPORT**

Review and approval of Special Tax Zone 1 Annual Report.

b. **CONSOLIDATED ELECTION**

- i. The Board will consider adopting Resolution 23/24-0418-01 *Ordering an election to be held and requesting consolidation with the November 5, 2024 Consolidated District Election.*
- ii. Notice of Offices to be Filled and Statement of Responsibility for Statements of Qualifications (Abercrombie and Peterson have terms ending 12/06/2024)
- iii. Notice of District Boundaries/Statements in Lieu of Map

c. **POLICIES**

The following policies will be considered for adoption at the **May** board meeting:

- i. 203 Training Policy
- ii. 210 Annual Planning Calendar
- iii. 405 Public Education
- iv. 502 Patient Refusal of Pre-Hospital Care
- v. 503 Advanced Health Care Directives
- vi. 504 Latex Sensitivity
- vii. 701 Personal Communication Devices
- viii. 710 Non-Official use of District Property
- ix. 902 Cal/OSHA Notification of Injury, Illness or Death
- x. 1006 Fire Officer Development
- xi. 1014 Personnel Complaints
- xii. 1017 Personnel Records

d. **REMOTE MEETINGS**

Discuss discontinuation of remote access meetings.

5. **MINUTES:** Review and approval of March 21, 2023, regular meeting minutes.

6. **FINANCIAL REPORT:** Presentation by the Board Treasurer on the past month's income and expenditures.

7. CONSENT CALENDAR:

- a. Review and approval of the March/April bills to be paid.
- b. Purchase Requests:
 - i. \$9,000 to purchase tablets
 - ii. \$28,000 for radios
 - iii. \$10,000 for wildland hose
- c. The Board will consider adopting the following policies:
 - i. 603 CPR Training
 - ii. 607 Hearing Conservation and Noise Control Training
 - iii. 608 Heat Illness Prevention Training
 - iv. 609 Health Insurance Portability and Accountability Act (HIPAA) Training
 - v. 611 National Incident Management System (NIMS) Training
 - vi. 612 Repetitive Motion Injuries and Ergonomics Training
 - vii. 614 Discriminatory Harassment Training
 - viii. 615 Wildland Fire Shelter Deployment Training
 - ix. 901 Cal/OSHA Inspections
 - x. 911 Facility Safety
 - xi. 914 Personal Protective Equipment
 - xii. 1036 Military Leave
 - xiii. 1037 Pregnancy Disability Leave

8. CHIEF'S REPORT: Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.

9. CORRESPONDENCE: This time is set aside to read any letters or related correspondence to District business.

10. GOOD OF THE ORDER: This time is set aside for announcements of any events that may be of interest to District board members or personnel.

11. ADJOURN TO CLOSED SESSION: Employee performance evaluation & review, Fire Chief, pursuant to Government Code Section 54957.

12. RECONVENE TO REGULAR MEETING: Announce any decisions made in the closed session.

13. ADJOURNMENT OF THE MEETING: Set date and time of the next meeting.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.