



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • [northernsonomacountyfire.org](http://northernsonomacountyfire.org)

## REGULAR BOARD OF DIRECTORS' MEETING

Thursday, July 18, 2024 at 6:00 PM

Geyserville Fire Station - 20975 Geyserville Avenue, Geyserville, CA 95541

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Scott Newman
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [ ] Fred Peterson [ ] Larry Heiges [ ] Scott Newman [ ] Pat Abercrombie [ ]
- d. Approval of the Agenda

**2. PUBLIC DISCUSSION:** The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

**3. OLD BUSINESS:** This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

#### a. STRATEGIC PLANNING

- i. The Board will receive an update from the Strategic Planning Ad Hoc Committee.
- ii. The Board will provide an update on the strategic planning process and request feedback on the process.

#### b. DISTRICT COLLABORATION

The Board will present updates on the following:

- i. Cloverdale
- ii. Healdsburg
- iii. Bell's and Cloverdale Ambulances (debrief from last meeting with Chief)
- iv. Meeting with Sonoma County Winegrowers President and CEO Karissa Kruse
- v. Communication: Public interest demonstrated by sign-ups for notices as offered in our Strategic Planning postcard announcement and given the high volume of communication desired by the public during the recent fires.

#### c. MEASURE H PLANNING

- i. **MEASURE H LEGAL REPRESENTATION:** The Board will discuss Ben Fay's role in representing the District's interest in the drafting of governing documents related to the 5% of Measure H funds that will be directed to the District to pay for vegetation management, and an update related to same.

- ii. **MEASURE H VEGETATION MANAGEMENT AD HOC COMMITTEE UPDATES:** Measure H Vegetation Management Ad Hoc Committee will provide updates on the following topics in relation to Measure H:
  - Geyserville Fire Station remodel
  - Alexander Valley station construction status (final report)
  - East District Station

**4. NEW BUSINESS:** Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

a. **LIABILITY INSURANCE REVIEW**

The Board will consider retaining Ben Fay to review the District's liability insurance policy and defense cost coverages and report on the adequacy in the face of Measure H, the unique service provided by the Fuels Crew and the rapid growth resulting from the annexations last year. The idea is to seek assurance that District (including staff and directors) interests are protected while performing its mission.

b. **CONFLICT OF INTEREST CODE**

The Political Reform Act requires every local government agency to biennially review its conflict of interest code to ensure it accurately identifies all public officials and employees who are required to file Statement of Economic Interests (Form 700). The Board will review the current COIC and determine if it needs updating.

c. **CLOVERDALE FEMA GRANT**

The Board will consider authorizing Chief Turbeville to sign a contract with selected firm to perform environmental compliance for the Cloverdale FEMA grant for an amount not to exceed \$60,000 of District funding.

d. **POLICIES**

The Board will introduce the following policies and procedures for approval at the regularly scheduled August board meeting:

- 300: Incident Management
- 305: Tactical Withdrawal
- 306: Atmospheric Monitoring
- 307: Staging
- 310: Elevator Entrapments
- 311: Elevator Restrictions
- 312: Swiftwater Rescue
- 313: Confined Space Rescue
- 314: High Rise Incident Management
- 315: Wildland Firefighting
- 316: Trench Rescue
- 317: Carbon Monoxide Detector Activations
- 318: Hazardous Materials Response
- 319: News Media Relations
- 321: Scene Preservation
- 323: Traffic Collisions
- 327: Abandoned Infants

329: Line of Duty Death Investigations  
330: National Fire Incident Reporting System  
1001: Performance Evaluations

5. **MINUTES:** Review and approval of June 20, 2024, regular meeting minutes.
6. **FINANCIAL REPORT:** Presentation by the Board Treasurer on the past month's income and expenditures.
7. **CONSENT CALENDAR:**
  - a. Approval of the June/July bills to be paid.
  - b. Authorize purchase of 1 multi-band portable radio with a total cost not to exceed \$4,500, including accessories.
  - c. Authorize \$10,000 in vegetation management funding to install flatbed on F-250 vehicle.
  - d. Policies: The following policies were introduced at the last board meeting and are ready for adoption:
    - i. 104: Components
    - ii. 302: Fire Ground Accountability
    - iii. 303: Rapid Intervention
    - iv. 304: Urban Search and Rescue
    - v. 400: Fire Inspections
    - vi. 701: Personal Communication Devices
    - vii. 704: Information Technology Use
    - viii. 705: Mobile Data Computer Use
    - ix. 915: Hazardous Energy Control
    - x. 1020: Physical Fitness
    - xi. 1026: Personal Appearance Standards
    - xii. 1027: Uniform Regulations
    - xiii. 1033: Line Of Duty Deaths
    - xiv. 1034: Line of Duty Death and Injury Notification
    - xv. 1043: Drug and Alcohol Testing
    - xvi. 1048: Travel and Reimbursement
8. **CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.
9. **CORRESPONDENCE:** This time is set aside to read any letters or related correspondence to District business.
10. **GOOD OF THE ORDER:** This time is set aside for announcements of any events that may be of interest to District board members or personnel.
11. **ADJOURNMENT OF THE MEETING:** Set date and time of the next meeting.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.