



## MINUTES OF THE BOARD OF DIRECTORS' MEETING

June 16, 2022 AT 6:00 PM

This meeting was held in person with the option of joining via Zoom.

### 1. OPENING GREETING:

- a. Meeting Called to Order by Director Rob Stewart at 6:00 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Scott Newman, and Fred Peterson were present. Fire Chief Marshall Turbeville, and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: The closed session will be postponed until the July meeting. **A motion was made and seconded (Newman/Peterson) to approve the agenda with that change. All ayes.**

### 2. PUBLIC DISCUSSION: There was no public discussion.

### 3. OLD BUSINESS:

- a. Resolution 21/22-0616-01: **A motion was made and seconded (Peterson/Newman) to adopt Resolution 21/22-0616-01, proclaiming a state of emergency exists due to COVID-19 and authorizing remote teleconference (Zoom) meetings of the District for the next 30 days pursuant to California Assembly Bill 361. All ayes.**
- b. Knights Valley Firehouse Lease: Scott Newman reported that our attorney has looked at the proposed lease and is drafting a new one. The District may hold a special meeting in early July if the new lease is done.
- c. Fire Station Updates and Discussion:
  - The District cannot remodel the Alexander Valley fire station until we own the building. The Alexander Valley Association wants to hand over the rights of the station to the District so we can pursue ownership. County Counsel is advising the District on this issue. The board agreed that they would like to see more documentation on this subject before agreeing to the rights of the building.
  - Scott Newman passed around a conceptual drawing of the new Knights Valley firehouse. The concept requires at least 2 acres and is at least 2 years out.
  - Rob Stewart met with Tom Atterbury and Deborah Hunt about the Chalk Hill fire station. The site would require the use of the neighboring property for a leach field.
- d. Consolidation and Annexation: The annexation is in the county assessor's hands and is expected to take two to three months for approval.
- e. Special Tax Zone Billing: Anneke Turbeville is working on obtaining an updated parcel list for this project.
- f. Community Outreach: No report.
- g. SOPA-37 Vegetation Management Positions: **A motion was made and seconded (Peterson/Newman) to approve the changes to SOPA-37. All ayes.**
- h. COPE Position: Marshall Turbeville announced that the District will be asked to contribute about \$10-\$15,000 toward this position. The District needs to create the position then work out wages and benefits.



**4. NEW BUSINESS:**

- a. Agreement for Collection of Special Taxes, Fees, and Assessments: This agreement will allow the County to collect our special taxes and charge collection costs. **A motion was made and seconded (Peterson/Newman) to approve the Agreement for Collection of Special Taxes, Fees, and Assessments between the County of Sonoma and this District. All ayes.**

**5. MINUTES: A motion was made and seconded (Peterson/Newman) to approve the minutes from the May 19, 2022 meeting with the meeting date changed to reflect the actual meeting date. All ayes.**

**6. FINANCIAL REPORT:** Review of current financial reports.

**7. CONSENT CALENDAR:**

- a. Warrants: **A motion was made and seconded (Newman/Peterson) to approve the May/June warrants, except for the invoices from LN Curtis. All ayes.**
- b. Preliminary 2022/2023 Budget: Director Peterson asked that vegetation management expenses be tracked and kept separate from the rest of the budget. **A motion was made and seconded (Peterson/Newman) to approve the Preliminary 2022/2023 Budget. All ayes.**

**8. CHIEF'S REPORT:** Fire Chief Marshall Turbeville reported that he is in the process of hiring a Fire Prevention Officer and Cloverdale Fire is working on the shared mechanic position.

**9. PRESIDENT'S REPORT:** No report.

**10. GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** VIP tables for Wine Country to the Rescue are sold out.

**11. NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** No report.

**12. CORRESPONDENCE:** None

**13. ADJOURN TO CLOSED SESSION:** This is postponed until next month.

**14. RECONVENE TO REGULAR MEETING:** Postponed until next month.

**15. GOOD OF THE ORDER:** Fred Peterson wants the water tender to get registered. Rob Stewart is still accepting chief evaluations.

**16. ADJOURNMENT OF THE MEETING: A motion was made and seconded (Stewart/Heiges) to adjourn at 7:45 PM. All ayes.**

Minutes approved as written- Motion/Second: Rob Stewart/ Fred Peterson

Clerk of the Board: June Turbeville Date: 7/18/2022

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.