



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

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MINUTES OF THE BOARD OF DIRECTORS' MEETING

March 16, 2023 AT 6:00 PM

1. OPENING GREETING:

- a. Meeting Called to Order by Director Scott Newman at 6:00 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Paul Bernier, Rob Stewart and Scott Newman were present. Director Larry Heiges attended from Jerusalem via Zoom. Fire Chief Marshall Turbeville, and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: **A motion was made and seconded (Bernier/Stewart) to approve the agenda with item d of New Business and item e of Old Business to be discussed immediately after Public Discussion. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye; Heiges- aye. All ayes, motion passed.**

2. PUBLIC DISCUSSION: There was no public discussion.

Vineyard Valley View Statement of Support: James Olson from the Vineyard Valley View Property Owners requested a board statement of support for the letter addressed to California Department of Forestry and Fire Protection regarding the proposed revisions to fire hazard severity zone designations. This letter is in response to a comment period which closes April 4th. **A motion was made and seconded (Stewart/Bernier) to support and sign the Vineyard Valley View Property Owners comment letter and potentially other letters. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye; Heiges-aye. All ayes, motion passed.**

Larry Heiges left the meeting at 6:39 PM.

Fire Station Updates: Dallas, representing the Geyserville Alexander Valley Municipal Advisory Council (MAC), gave a brief history of the Alexander Valley Fire Station remodel project. The project is now at the point that it needs fire department input and MAC is asking the fire department to finish the project.

3. OLD BUSINESS:

- a. Strategic Planning Update: Walter Keiser presented an update to the strategic plan. The Board scheduled a special meeting on March 30, 2023 from 1-3 PM for Strategic Planning Session #3. The Walter Keiser's consultant contract will be addressed at that meeting.
- b. Update on City and Service Zone Outreach Efforts: Combine this with item c.
- c. Consideration of Approval to Create a District-Wide Service Zone: The District will be using Ben Faye to assist with setting up the service zone. **A motion was made and seconded (Stewart/Bernier) to authorize staff to spend up to \$13,000 to develop a draft resolution and send out the noticing for the service zone. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye. All ayes, motion passed.**
- d. Discussion of Fire Sales Tax Measure: This discussion will be tabled until the next regular meeting.

- e. Fire Station Updates: Director Stewart said he has not heard back from Jason Majors, even though it has been six months since he asked.
- f. Consideration of Approval to Hire Bookkeeper: This item will be tabled until the next regular meeting.

4. NEW BUSINESS:

- a. Geyserville Town Meeting: Fred Peterson will be the speaker at this meeting.
- b. Director Appointment: The vacancy will be filled by appointment at the April 20th meeting. The vacancy notice will be posted in the Press Democrat.
- c. FY 23/24 Budget Preparation: Rob Stewart and Scott Newman will join Michael Pigoni and Marshall Turbeville for the budget committee. They will meet in May.
- d. Vineyard View Statement of Support: This was discussed immediately after Public Discussion.
- e. Purchase Request: **A motion was made and seconded (Bernier/Stewart) to approve legal fee expenses to retain the advice and counsel of Liebert Cassidy Whitmore. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye. All ayes, motion passed.**

5. MINUTES: A motion was made and seconded (Bernier/Stewart) to approve the minutes from the February 16, 2023 Regular Meeting and the February 25, 2023 Special Meeting. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye. All ayes, motion passed.

6. FINANCIAL REPORT: Director Stewart presented the current financial reports.

7. CONSENT CALENDAR: A motion was made and seconded (Newman/Peterson) to approve the February/March warrants. All ayes. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye. All ayes, motion passed.

8. CHIEF'S REPORT: Fire Chief Marshall Turbeville reported that March 1st was the date of the LAFCO meeting and the annexation is complete. The District is working on 6156 replacement bids. AmeriCorps Team Gold 6 will be done on March 31st. He submitted two grants, one for approximately \$950,000 and one for approximately \$630,000. We are sponsoring the Expo 2024.

9. PRESIDENT'S REPORT: No report.

10. GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT: The GVFA is reviewing bylaws.

11. NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT: No report.

12. CORRESPONDENCE: Public notice of change of election year for Camp Meeker Recreation and Park District.

13. GOOD OF THE ORDER: Paul Bernier announced a Dry Creek meeting next week.

14. ADJOURNMENT OF THE MEETING: A motion was made and seconded (Stewart/Bernier) to adjourn the meeting at 8:15 PM. All ayes. Roll Call Vote: Paul Bernier- aye; Scott Newman- aye; Rob Stewart- aye. All ayes, motion passed.

Minutes approved as written- Motion/Second: Stewart/Heiges
Clerk of the Board: Marshall Turbeville Date: 4/20/2023

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.